

Job Description

Position Title: Inspection Lead

Business Unit: ASINSP

Job Specifics: Full-time, Mon-Fri/Sat (8am-5pm)

FLSA Status: Non-Exempt

Job Code:

Reports to: Inspection Manager

Summary

In this role, you will be responsible for overseeing the work of ASI's Vehicle independent Inspectors at a fixed-site third-party facility. You will audit their work and perform inspections when time permits. As well as do photo audits, training, and Lot operation functions that your manager asks you to do daily. Inspections are performed in compliance with the client's inspection routine and guidelines. The Auction Inspection Lead may also have to work cooperatively with our site customer(s) and other vendors, or contractors assigned to the facility. This role is for you if you have a keen eye for detail, are looking for a position where you can use your communication skills, and are willing to be out and about leading, training, and inspecting vehicles during daylight and in all weather conditions.

Duties and Responsibilities

- Coordinate the scheduling of work for inspectors to ensure compliance with client service level agreements, auction sale-day schedules, and other location specific operational requirements.
- Actively engages with auction departments within the operating location and ASI Inspection management
- Clearly communicates responsibilities and expectations to vendors, documents attendance, and assists vendors meeting performance objectives for both quality and quantity of work.
- Ensures employee compliance with customer policy (SLA) and procedures and location policies and processes.
- Provides support of equipment and supply inventories.
- Completes physical audits as prescribed by ASI Inspections QA Program.
- Provides motivation, feedback, coaching and guidance to inspection vendors
- Assists with reviews on arbitrated vehicles, damage verification requests, etc.
- Provide input and feedback to Inspection Manager regarding all things Vendor Group
- Visibly demonstrate safety commitment by following all safety and health procedures and modeling the behaviors related to such.
- Work with manager to review work volumes, plan and continuously monitor staffing levels to ensure efficiency, quality work product, and effective customer service; review departmental performance against key performance indicators and metrics and develop and execute strategies for improvement.
- Performs other duties as assigned by manager or supervisor, including but not limited to locating and moving vehicles, starting and/or jump-starting vehicles, checking in commercial vehicles, removing snow and ice, etc.
- May be required to work overtime and weekends as business needs dictate
- Monitors and promotes inspection Best Practices
- Promotes company's reputation as "best place to work"

Requirements & Qualifications

- High School Diploma or equivalent required.
- 1 - 3 years of experience in the automobile field strongly preferred.
- Technical and computer competence required
- Understanding of frame and body repairs and mechanical knowledge
- Ability to identify damage and/or missing parts, and value-added options
- Valid driver's license and safe driving record

Skills

- Excellent communication, organizational skills, and interpersonal skills
- Customer-focused, Proactive, and team-orientated
- Active listening, Critical thinking, and judgment decision making
- Ability to multi-task and lead teams successfully
- Proficient with Microsoft Office

Work Conditions

- Indoor & Outdoor Environment (Exposure to all weather elements)
- Ability to travel (drive) all modes of transportation
- Regularly required to talk and hear.
- Ability to bend, stoop, squat or kneel
- Ability to lift up to 30 lbs.
- Prolonged standing and sitting

The Perks

As an Auction Inspector Lead, you will be a part of a GROWING automobile inspection company. You will have the freedom to reach your own potential, while having the chance to do the type of work you enjoy.

Our full-time Inspector Leads are paid hourly and overtime eligible. Inspector Leads receive competitive pay, health benefits, 401(k) and paid time-off (PTO). ASI also provides bonus incentives; successful employees are rewarded for their energy and ability to act quickly and with integrity.

About ASI Auto Group

ASI Auto Group is a national provider of vehicle inspection services tailored to the wholesale auto auction industry's unique needs. We believe Condition Reports matter, and the quality, accuracy, and timeliness of our services drive trust and transparency for our clients and their customers.

ASI is an Equal Employment Opportunity employer – All qualified applicants/employees will receive consideration for employment without regard to that individual's age, race, color, religion or creed, national origin or ancestry, sex (including pregnancy), sexual orientation, gender, gender identity, physical or mental disability, veteran status, genetic information, ethnicity, citizenship, or any other characteristic protected by law. ASI provides reasonable accommodations when requested by a qualified applicant or employee with a disability unless such accommodation would cause an undue hardship.